

McKinley CJA PTO Meeting Minutes

APRIL 14, 2025

- **Welcome – 6:30pm**

- PTO officers/members present: Eleanor White, Terri Green, Krista Bohler, Elizabeth Allen
- Admin/Staff present: Dr Polkinghorne
- Total present: ~12

- **Admin Updates**

- Update from McKinley admin – Dr Polkinghorne
 - Testing starting this week! running for the next ~month
 - PTO Field Day coming up (details below)
 - Website calendar is up to date
 - MS sports events are now live on the calendar as well
 - NJHS and NHS – applications are available through Mr Greenlee (deadline coming up!)
 - If already inducted, students don't need to re-apply
 - Induction will be in the Fall
 - Mr. Greenlee is aware of available PTO line item, Mr. Polkinghorne will follow-up to remind
 - Recognize the band program for achieving the Golden Mouse on their Florida trip
 - SLPS educators were recognized:
 - Mr. Lewis – Visual Arts Teacher of the Year
 - Dr. Haymore – Secondary Principal of the Year
 - Mr. Klocke – Secondary Math Teacher of the Year
 - HS graduation
 - Supported by the District Office
 - Admin requested a time change because ECA graduation was at the same time
 - Music program updates
 - Admin has made offers for the Choir and Band teacher positions – there were strong candidates for both!
 - The Choir has accepted the position and once the process is complete there will be more information available
 - Admin does not expect any gaps in the Performing Arts

- **Discussion**

- Members of the PTO for 2025-26 will be voted on in the May meeting. If you are interested in an open position, or co-chairing a position, please contact mckinleyptoboard@gmail.com and be present for voting at the May meeting
 - Summary of current positions for 2025-26 school year:
 - President – OPEN
 - Vice President – OPEN
 - Treasurer – Jonathan Danieleley volunteered
 - Secretary – Jessica Schunke volunteered
 - Parliamentarian – possibly OPEN / no response from Amber Ibanez
 - Yearbook – Jessica Shatto (2025-26 is her last year)
 - 6th Grade Rep – OPEN
 - 7th Grade Rep – Amelia Garcia
 - Co-Chair - OPEN
 - 8th Grade Rep – Shannon Bailey
 - Co-Chair - OPEN
 - HS Rep – Heather Jacobs volunteered
 - DEIB Chair – OPEN
 - Fundraising Chair – OPEN
 - Co-Chair - OPEN
 - Teacher Appreciation – OPEN

- Beautification Chair – OPEN
 - 6th grade parents at BW and Mallinckrodt were notified of April and May PTO meetings. If you know anyone who is coming into McKinley that is interested in the possibility of joining the PTO, please share or direct them to mckinleyptoboard@gmail.com
 - 8th grade graduation
 - Student Council will be helping
 - August Welcome Events
 - Admin requests PTO schedules events on Saturday, August 2nd
 - 6th grade – Last year was a success, will continue (donuts and juice at TGP)
 - 9th grade – Exploring options as last year had minimal attendance
 - Teen Town
 - Successful Spring event!
 - Potentially add a photo booth for the next Teen Town – Amelia Neely offered to bring an option for next year (~\$50)
 - Teacher Appreciation Week – May 5-9
 - PTO Teacher Appreciation has a few special things lined up for the teachers throughout the week:
 - Bagel and fruit breakfast
 - "Treat yo' self" snack day (spread of sweet and savory snacks plus drinks, and teachers can choose one from each category)
 - "Hope our kids don't tie you up in knots" day (spread of soft pretzel platters and dips)
 - Help purchase some snacks for "Treat yo' self" day. Jessica put together an Amazon wish list: https://www.amazon.com/hz/wishlist/ls/3BF4YU85M13WH?ref=wl_share
 - Send a note of thanks to the teachers and staff for all they do for our kids. The note can be from you, your student, or both. Feel free to send the message in an email (jessica.schunke@gmail.com), or if you prefer to send something handwritten, let Jessica know. Will display for the teachers at the start of the week, so the deadline is Wednesday, April 30!
- **Budget/Treasurer's Report**
 - Update from Treasurer and Budget info
 - Fundraising goal
 - Goal of \$25K, we have raised ~\$19K (~75% to goal!)
 - Teachers funds/grant requests
 - No new requests
 - Add'l requests
 - Add'l funds for 8th grade EOY – graduation decorations, etc.
 - Elizabeth (8th grade rep) will gather totals
 - Utilize Student recognition budget line item for graduation (typically slated for NJHS induction)
 - Field Day (Middle School and High School)
 - Kona Ice truck – estimated \$1,650
 - Can pull from 6th and 7th grade line items
 - Voted on and passed
 - Flowers for Mr. Dorries and Ms. Neubling's final McKinley concerts
 - Check with Band Boosters on their plans for Mr. Dorries
 - Club Teacher Stipends
 - Already included in the budget – Eleanor will confirm Club info and needs for the gifts
- **Important Dates/Info**
 - Grade specific and other social meet-ups
 - Class reps can plan outside of school activities for each grade level
 - Upcoming events:
 - April
 - 4/23 and 4/24 – Spring Dance Performance
 - 4/25 – HS Prom
 - 4/28 – Senior Field Trip

- 4/29 – Senior Breakfast
 - May
 - 5/8 – Spring Choir Performance
 - 5/14 and 5/15 – Spring Band Performance
 - 5/16 – 8th grade field trip to Swing-Around Fun Town in Fenton
 - 5/18 – HS Graduation
 - 5/19 – Field Day for MS and HS
 - 5/21 – 8th grade dance 6-8pm
 - 5/22 – 8th grade graduation
 - 5/22 – Last Day of School
 - July
 - 7/30-31 – McKinley Orientation for 2025-26 school year
 - PTO can send a representative
- **Volunteer Opportunities**
 - 8th grade Dance Volunteers
 - Will need parent volunteers, links below:
 - [McKinley 8th grade parents: McKinley 8th grade dance - setup](#)
 - [McKinley 8th grade parents: McKinley 8th grade dance - during dance helpers](#)
 - [McKinley 8th grade parents: McKinley 8th grade dance - strike \(cleanup\)](#)
 - 8th grade graduation
 - MS Student Council will help
 - Ongoing:
 - Open PTO positions for 2025-26 school year
 - See above for details
 - Teacher Appreciation donations
 - Monthly meal or event
 - Donate snacks for the Teachers Lounge anytime (bring to the office)
 - Chaperones for field trips and school events:
 - Become an Approved Volunteer!
 - The process is now online: [Nimble \(hirenimble.com\)](#)
 - Check volunteer status by emailing program director: RomeJ.Jackson@slps.org
- **Important Dates and upcoming information**
 - McKinley Calendar: <https://www.slps.org/Page/10294#calendar152972/20231009/month>
 - District Calendar: [SLPS 2024-25 Student and Family Calendar English.pdf](#)
- **Communication**
 - Sign up for Membership Toolkit
 - Membership Toolkit is the site the PTO uses for our school directory
 - [McKinley CJA PTO - Home Page \(membershiptoolkit.com\)](#)
 - Join HS or MS Facebook pages, or grade specific pages
 - MS: <https://www.facebook.com/groups/214650668582110/>
 - HS: <https://www.facebook.com/groups/MCLAHSParents/>
- **7:18pm - Meeting Adjourned**

McKinley CJA PTO 2024-25	Starting Balance (7/1/2024)		\$ 21,213.07
INCOME	Fundraising Goal (75%)	Over Budget	YTD Totals
Fund Drive (direct to PTO)	\$ 25,000.00		\$ 19,070.00
Fundraiser			\$ 890.00
Yearbook ads			\$ 2,630.00
Spirit Wear Proceeds			\$ 215.45
Coca-Cola Gives			\$ -
Box Tops/eScrips			\$ 83.00
Interest Earned			\$ -
Total Income	\$ 21,675.00	\$ 1,213.45	\$ 22,888.45
EXPENSES	Budget*	Remaining	YTD Totals
Class of 2022 (8th grade)	\$ 3,500.00	\$ 800.00	\$ 2,700.00
Class of 2023 (7th grade)	\$ 2,000.00	\$ 2,000.00	\$ -
Class of 2024 (6th grade)	\$ 2,000.00	\$ 1,289.78	\$ 710.22
Class of 2024 (12th grade)	\$ -	\$ -	\$ -
Class of 2025 (11th grade)	\$ -	\$ -	\$ -
Class of 2026 (10th grade)	\$ -	\$ -	\$ -
Class of 2027 (9th grade)	\$ -	\$ -	\$ -
Enrichment - All Grades	\$ 1,500.00	\$ (1,782.57)	\$ 3,282.57
Student Recognition	\$ 1,000.00	\$ 1,000.00	\$ -
Teacher appreciation	\$ 1,750.00	\$ 163.66	\$ 1,586.34
Diversity & Inclusion	\$ -	\$ -	\$ -
Beautification	\$ 1,000.00	\$ 1,000.00	\$ -
Yearbooks	\$ 3,500.00	\$ 1,528.75	\$ 1,971.25
Teacher/Classroom grants	\$ 2,000.00	\$ 773.20	\$ 1,226.80
PTO expenses	\$ 725.00	\$ 584.65	\$ 140.35
Club Teacher Stipends	\$ 1,300.00	\$ 1,300.00	\$ -
At Risk Student/Family Support	\$ 1,200.00	\$ 976.36	\$ 223.64
Total Expenses	\$ 21,475.00	\$ 9,633.83	\$ 11,841.17